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Authorization to pick up Official Document

You may designate a third party to pick up your diploma at the Office of the University Registrar (UREG). This document will only be given to the third party designated below if they have photo identification with them. A signed copy (Digital Signatures will not be accepted) of this form can be faxed or scanned and emailed (from an UVa email address) to UREG upon completion.

Part 1: Student Information (Please Print Neatly)			
Student ID (University ID): _____		Date: _____	
Name: _____ / _____			
Last	First	Middle	Maiden/Previous
Daytime Phone Number: _____		Email: _____	

Part 2: Third Party Information (Please Print Neatly)		
Full Name: _____		
Last	First	Middle

I, _____, hereby authorize _____	
<small>PRINT YOUR NAME</small>	<small>PRINT THIRD PARTY NAME</small>
to pick up my:	
_____ Diploma	
Student Signature: _____	
Date: _____	

Part 3: Third party signature (To be signed at the Office of the University Registrar)	
Third Party Signature: _____	Date: _____

ADMINISTRATIVE USE ONLY	
Received by: _____	Date: _____